Children Residential and Emergency Child Shelter Billing Guide
Billing Service Codes within the Bundle

- Billing changes are effective January 1, 2018.
  - The effective date has been extended to April 1, 2018; however providers should submit claims according to the new guidelines effective immediately.

- Billing a bundled service claim is now one claim, per child, per day.

- Bundled service claims cannot be date spanned. Only one date of service may be billed on the entire claim.

- Bundled service claims must have the service level code H0019 with the appropriate modifier, charged amount and authorization number on line 1 and the bundled service code(s) with $0.00 starting on line 2 of the same claim, for a single date of service. See claim examples on page 6.

- Bundled service claims will DENY if:
  - only the service level code H0019 is submitted on the claim
  - only the bundled service code(s) is submitted on the claim
Billing Service Codes outside the Bundle (non-bundled)

- Non-bundled service codes may be date spanned and grouped on the same claim.
- Non-bundled service codes and bundled service codes may not be submitted on the same claim. Non-bundled service codes submitted on the same claim as the service level code H0019 will deny.

See Appendix 503F Residential Children’s Services on the Bureau for Medical Services website for more information: http://www.dhhr.wv.gov/bms

Revised 03/05/2018
Authorizations

- Bundled Service Code Authorizations: Only the service level code H0019 requires an authorization. The bundled service code(s) are included in the H0019 authorization. Separate authorizations are not necessary or approved for bundled service codes. The authorization number should only be submitted on the claim line with H0019.

- Non-Bundled Service Codes: A separate authorization is required for each non-bundled service code. Multiple non-bundled service codes with the corresponding authorization numbers may be submitted on the same claim.
Additional Information:

- For claims with DOS prior to 04/01/2018, the service line status will be set to WARN allowing providers to identify billing issues before services begin to be denied.

- For claims with DOS on or after 04/01/2018, the status will be set to DENY.

- It is important to bill according to the new guidelines now, to identify billing issues prior to the 04/01/2018 effective date.

- The weekly claim billing deadline is Wednesday at 5:00 pm for claims to be pulled into the weekly payment cycle. These claims are included in budget relief and therefore must age prior to the payment being released.

- These billing changes allow providers to submit claims more often, therefore, they will be receiving payments more often.
Billing Service Codes **within** the Bundle Claim Examples:

- **Web Portal Direct Data Entry:**

<table>
<thead>
<tr>
<th>Line #</th>
<th>DOS From</th>
<th>DOS To</th>
<th>Place of Service</th>
<th>Code</th>
<th>Code Description</th>
<th>Modifier(s)</th>
<th>Related Diagnosis</th>
<th>Charge</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>9/11/2017</td>
<td>9/11/2017</td>
<td>11</td>
<td>H0019</td>
<td>BEHAVIORAL HEALTH U</td>
<td>U2</td>
<td></td>
<td>100.00</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>9/11/2017</td>
<td>9/11/2017</td>
<td>11</td>
<td>H0004</td>
<td>BEHAVIORAL HEALTH C+</td>
<td></td>
<td></td>
<td>0.00</td>
<td>1</td>
</tr>
<tr>
<td>3</td>
<td>9/11/2017</td>
<td>9/11/2017</td>
<td>11</td>
<td>T1017</td>
<td>TARGETED CASE MANA</td>
<td></td>
<td></td>
<td>0.00</td>
<td>2</td>
</tr>
</tbody>
</table>

- **5010X12 Upload:**
  
  LX*1~
  SV1*HC:H0019:U2*100.40*UN*1***1:2~
  DTP*472*RD*20180101~
  LX*2~
  SV1*HC:H0004*0.00*UN*15***1:2~
  DTP*472*RD*20180101~

- **Paper Billing (not recommended):**

<table>
<thead>
<tr>
<th>H. A.</th>
<th>Date(s) of Service</th>
<th>From To</th>
<th>Code</th>
<th>Procedure Code</th>
<th>Diagnosis Code</th>
<th>Charges</th>
<th>Rendering Provider ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 01</td>
<td>01 18</td>
<td>01 18</td>
<td>11</td>
<td>H0019</td>
<td>U2</td>
<td>50.00</td>
<td></td>
</tr>
<tr>
<td>01 01</td>
<td>01 18</td>
<td>01 18</td>
<td>11</td>
<td>H0004</td>
<td>U2</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>01 01</td>
<td>01 18</td>
<td>01 18</td>
<td>11</td>
<td>T1017</td>
<td>U2</td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

Revised 03/05/2018